Borough of Merchantville Vital Statistics and Registry 1 W Maple Ave, Merchantville, NJ 08109

APPLICATION FOR A <u>NON-GENEALOGICAL</u> CERTIFICATION OR CERTIFIED COPY OF VITAL RECORD

☐ Certified Copy ☐ Certified Copy for an Apostille Seal		Requestor's Relationship to Person on Record (proof is required for certified copy)		Requestor's Signature	
☐ Certification			Date (of reques	t) / /	
Name of Requestor	11		Reasons for I	Request	
First	Middle		Passport Driver's License School / Sports		
Last					
Current Mailing Addre	SS (must match address on ID)			s' Benefits	
Street			Medica	ecurity Card / Benefits re	
City	State	Zip Code	Welfare	/ Disability	
Email Address		Daytime Phone Number	Other:	Other:	
		() -	8.4		
BIRTH					
Child's Name at Birth	First	Middle	Last		
No. Requested Copies	Place of Birth		County	Date of Birth	
	City	State		/ /	
Name of Child's Parent	s (name given at birth or on birth	certificate / Maiden Name)			
Parent A First		Middle	Last		
Parent B First		Middle	Last		
If Child's name was cha	anged:	OI'm Ch			
New Name		Describe Change			
MARRIAGE	PARTICIPATE TERRESE LIFERANTISTE ET SE	CIVIL UNION	DOMESTIC	PARTNERSHIP	
No. Requested Copies	Place of Event City	State	County	Date of Event	
Name of Spouses (name	given at birth or on birth certifice	ate / Maiden Name)			
Spouse A First		Middle	Last		
Spouse B First		Middle	Last		
DEATH					
Name of Decedent	First	Middle	Last		
No. Requested Copies	Place of Death		County	Date of Death	
	City	State		/ /	
Name of Decedent's Pa	arents (name given at birth or o	n birth certificate / Maiden Name)			
Parent A First		Middle	Last		
Parent B First	7 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	Middle	Last		
Have you enclosed an required information		Completed Application Payment		of Relationship otable Forms of ID	
				ng Address Matches ID	
REG-37a		FOR STATE USE ONLY			
SEP 17 Payment Type	e: Cash M/O Check C	Waived Amount: \$	☐ ID Viewed Pr	ocessed By:	

INSTRUCTIONS FOR OBTAINING A COPY OF NON-GENEALOGICAL VITAL RECORDS

- Non-Genealogical Records are births occurring within the last 80 years or if the individual is still living, marriages occurring
 within the last 50 years, deaths occurring within the last 40 years and all civil union and domestic partnership records.
- Certified Copies have the raised seal of the office issuing the record and are always issued on State of New Jersey safety paper. Certified copies may be used to establish identity and are legal documents.
- Certifications are issued on plain paper with no seal and clearly indicate they are not valid for establishing identity or for legal purposes. Certifications are generally useful for genealogy. Certifications of death records do not contain the Social Security Number or the Cause of Death medical terminology.
- Apostille Seal An Apostille Seal is an additional seal required for certain certified records that will be presented to a foreign
 government that is a member of the Hague Treaty. The seal is often required on documents for international adoptions or
 establishing dual citizenship. Contact the consulate of the country involved to determine if you need an Apostille Seal.

An Apostille Seal can only be obtained by first requesting certified copy of the vital record from the State Office of Vital Statistics and Registry. You would then forward this document to the New Jersey Department of Treasury, which issues the Apostille Seal. Additional information is available at: http://www.state.nj.us/treasury/revenue/apostilles.shtml.

Applications for a certification or certified copy of a <u>Non-Genealogical</u> record <u>require</u> the applicant to provide a completed application, valid proof of identity¹, payment of the fee and, if requesting a certified copy, proof that establishes you are:

- the subject of the record;
- o the subject's parent, legal guardian or legal representative;
- o the subject's spouse/civil union partner, domestic partner, child, grandchild or sibling, if of legal age;
- o a state or federal agency for official purposes; or
- o requesting pursuant to a court order.

To request a certified copy of a <u>Certificate of Birth Resulting in Stillbirth</u>, use form REG-68, which is available on the New Jersey Department of Health website at: http://nj.gov/health/vital/registration-vital/stillbirth/.

Location Address:	Hours of Operation:
Borough of Merchantville Vital Statistics and Registry 1 W Maple Ave. Merchantville, NJ, 08109	9:00 AM - 4:00 PM Monday - Friday
Mailing Address:	Fees:
Borough of Merchantville Vital Statistics and Registry 1 W Maple Ave., Merchantville, NJ, 08109	Certified Copy\$10.00

Click to Lock & Save Form w/ Local Info

Valid photo driver's license or photo non-driver's license with current address OR valid driver's license without photo and an alternate form of ID with current address OR two (2) alternate forms of ID, one of which must show the current address. Alternate forms of ID are: vehicle registration, vehicle insurance card, voter registration, US/foreign passport, permanent resident card (green card), Immigrant Visa, Federal/State ID, county ID, school ID, utility bill (within the previous 90 days), bank statement (within previous 90 days) or W-2 for current or previous year. Requests for records to be mailed to an address other than that which appears on the requestor's ID must be accompanied by a notarized letter which includes A) the alternate address, and B) a written request to mail records to this alternate address.