AGENDA
MERCHANTVILLE JOINT LAND USE BOARD

1 West Maple Avenue, Merchantville, NJ 08109

Tuesday, May, 12 2020, 7:30pm

Public Meeting Being Held by Zoom Video and Teleconference ONLY

https://zoom.us/join or (929) 436 2866 US (***Meeting ID*** 964 5971 4798) (***Password:*** 536698)

See attached instructions for participating

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT

Notice of this meeting has been provided in accordance with the Open Public Meetings Act by:
(1) posting a copy of the agenda on the front door of the municipal building,
(2) filing a copy of the agenda with the Borough Clerk's office,
(3) posting a copy of the agenda on the Borough's website,
(4) publishing notice of annual meeting in the Retrospect and the Courier Post, and
(5) publishing notice of Zoom meeting in the Retrospect and the Courier Post.

3. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

4. ROLL CALL

Class IV	Class I	Class IV	Class IV	Class IV*	Class IV	Class IV	Class IV	Class III	Class II	Class IV*
Brennan	DeSimone	Fiume	Lammey	Lehman	Licata	Stewart	Uricchio	Woods		

5. OLD BUSINESS

- Approval of Meeting Minutes - January 21, 2020
- Adoption of Resolution regarding Master Plan Reexamination Report adopted on January 21, 2020.
- Adoption of Resolution for 2019 Annual Report adopted on January 21, 2020

6. NEW BUSINESS

7. PROFESSIONAL COMMENTS

- Borough Council Resolution R19-80 - Land Use & Economic Development Recommendations

8. BOARD COMMENTS

9. ADJOURNMENT

ZOOM MEETING INSTRUCTIONS

Due to the Corona virus (COVID-19), the Borough's public meetings are being held online using Zoom, a cloud-based video conferencing tool. These instructions are provided for your convenience and are intended to assist persons in accessing and/or participating in public meetings. For more information, please visit: https://support.zoom.us/hc/en-us/categories/200101697-Getting-Started. If you have questions, prior to the meeting you may call the Borough Clerk during regular business hours at (856) 662-2474 x 303. However, any technical questions should be sent to Zoom directly.

HOW CAN I PARTICIPATE?

You can choose to participate by either videoconference or by audio only.

DO I NEED A ZOOM ACCOUNT?

A Zoom account is not required if you are strictly joining a Zoom Meeting as a participant. However, if you would like to see the videoconference participants, you will need to download the Zoom program or app (see instructions below). If you are participating by audio from your telephone, no downloading of the app or program is needed.

EQUIPMENT NEEDED

Zoom videoconferencing is available on both Mac and Windows desktop computers and laptops, as well as Apple and Android tablets and phones. Alternatively, you can dial in from a telephone for just audio (without video).

In order to be able to participate during the meeting, you will need to have either an internal or external microphone setting, or phone access. You do not need a webcam to join a Zoom Meeting, but you will not be able to transmit video of yourself. You will still be able to listen and speak during the meeting and view the webcam video of other participants.

Please see instructions below, based on the type of device you will be using to access the Zoom meeting. It is recommended that you test your device prior to the meeting. To test your device, please visit https://zoom.us/test.

MEETING PROCEDURES

- It is recommended that any interested person connect to the meeting 15 minutes prior to the start of the meeting. You may see a notice that states, "Waiting for the host to start this meeting."
- Please put your microphone on mute when you enter the meeting.
- Please isolate yourself as much as possible to ensure there is no unnecessary background audio picked up through your device.

- If there is excessive audio coming from your device, the host may mute your device to ensure there are no disruptions.
- For any members of the public wishing to speak during the public comment portion of the meeting, please go into the chat function and type your name and address for the record. However, NO questions or comments will be accepted over the chat function. When your name is called, you can unmute your microphone.
- The Borough reserves the right to disconnect any member of the public who does not observe proper rules of order.
- By joining a meeting, you agree to allow your activity to become part of the public record.
- All rules and procedures that typically govern the public meeting shall also govern any telephone or video conference meeting to the extent possible.
- Please remember that this is new for most meeting participants so your patience and cooperation are required so that the Borough can conduct its official business.

USING A DESKTOP COMPUTER OR LAPTOP

You can join a meeting by clicking the meeting link you have been provided, or by going to https://join.zoom.us and entering in the meeting ID and password. For detailed steps:

1. In a web browser, type: zoom.us and hit the enter key.

2. At the top right-hand corner, click on "Join a meeting."

3. Where it says "Meeting ID," type in the ID that has been provided by the host. Where it says "Password" type in the password that has been provided by the host.

4. Your computer will begin downloading the Zoom application. Once downloaded, click "Run" and the application should automatically pop up on your computer.

5. You will then be asked to input your name. It is important that you put your first and last name for participants and attendees to be able to be easily identify who is communicating during the meeting.

6. You will be asked to choose ONE of two audio options: "Phone Call" or "Computer Audio."

   Computer Audio:

   - If you have built-in computer audio settings or external video settings, you can test it by clicking "Test Speaker and Microphone."
   - It will first ask "Do you hear a ringtone?" If no, please select "Join audio by phone." If yes, proceed with the next question.
   - It will then ask "Speak and pause, do you hear a replay?" If no, please select "Join Audio by Phone."
   - If yes, please proceed by clicking "Join with Computer Audio."

Phone Call:

If you do not have built in computer audio settings or external video settings, please click "Phone Call."

- Dial one of the numbers you have been provide using a phone.
- Once connected, it will ask you to enter your meeting ID number and press the pound the key
- It will then ask you to enter your participant ID number and press the pound key. (This only applies if you have joined on the computer or mobile device).

8. You are now connected to the meeting.

USING AN APPLE/ANDROID MOBILE DEVICE OR SMART PHONE

1. Download the Zoom application through the Apple Store or Google Pay Store (the application is free).

2. Once download is complete, open the Zoom app.

3. Tap "Join a Meeting."

4. Enter the Meeting ID Number and Password you have been provided.

5. Enter your name. It is important that you put your first and last name in order for participants and attendees to be able to be easily identify who is communicating during the meeting.

6. Tap "Join Meeting."

7. Tap "Join Audio" on the bottom left hand corner of your device.

8. You may select ONE of two options: "Call via Device Audio" or "Dial In"

Call Via Device Audio:

- It is recommended to select "Call via Device Audio" to automatically connect through the application.

Dial In:

- You will be prompted to select a number to call into. You may select any of the numbers listed. The phone will automatically dial the number. Input the meeting ID and the Participant ID. Do not hang up the call and return to the Zoom app.

9. You are now connected to a meeting.

TO DIAL INTO THE MEETING FROM A TELEPHONE:

1. Dial into Zoom based on your location. If you dial a toll number, your carrier rates will apply. You can find the numbers on your meeting invitation or a full list of international dial-in numbers at https://zoom.us/zoomconference .

2. You will be prompted to enter the meeting ID provided to you by the host, followed by #.

3. If the meeting has not already started, you will be prompted to press # to wait if you are participant.

   You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device. Press # to skip.

   If you join by computer or mobile device later, you can enter the Participant ID to bind your phone and device session together and show your video when you speak on the phone. To enter your participant ID once you are in the meeting, enter #Participant ID# on your phone.

3. Useful phone controls for participants. The following commands can be entered via DTMF tones using your phone's dial pad while in a Zoom meeting:

   *6 - Toggle mute/unmute

   *9 - Raise hand