

**COUNCIL ASSIGNMENTS-DUTIES AND RESPONSIBILITIES:**

The following Mayoral Council assignments for 2019 were confirmed:

**2019 COUNCIL DUTIES & RESPONSIBILITIES**

<p><b>PERNO</b>  Committee for Ways &amp; Means, Director  Committee for Public Works &amp; Service,  Member  Department of Accounts &amp; Auditing, Director  Department of Finance, Director  Department of Property, Director  CDBG Program, Representative  Abandoned/Vacant Property  Economic Development  Council Rep to Police Board</p> <p><b>SCARPA</b>  Committee for Public Safety, Member  Department of Municipal Court, Director  Public Events Committee  Department of Records &amp; Licenses, Director  Personnel Policies &amp; Procedures  Insurance Committee, Member  Senior Citizens, Liaison  Shade Tree Commission  Communications &amp; Website</p> <p><b>SPERRAZZA</b>  Committee Public Works &amp; Service, Director  Committee for Ways &amp; Means, Member  Recycling and Solid Waste Committee  Department of Finance  Department of Energy, Director  Department of Sewer Utility  Department of Highways, Director  Council Rep to Police Board  CDBG Program, Alternate  Liaison to Pennsauken Sewerage Authority  Department of Land Use and Building  Inspection</p> <p><b>Council President- SPERRAZZA</b></p>	<p><b>MCLOONE</b>  Committee for Public Safety, Director  Committee for Public Works &amp; Service,  Member  Department of Police, Director  Department of Land Use and Building  Inspection, Director  Recreation Committee, Representative  Personnel Policies and Procedures, Director  Historic Preservation Commission, Liaison</p> <p><b>KIDD</b>  Recycling and Solid Waste Director  Sustainable Merchantville/Energy  Management  Communications and Website, Director  Department of Parks &amp; Recreation, Director  Board of Education, Liaison  Shade Tree Commission, Representative  Pennsauken/Merchantville EMS, Director</p> <p><b>FITZGERALD</b>  Council Rep to Planning/Zoning Board  Committee for Ways &amp; Means, Member  Committee for Public Safety, Member  Department of Fire, Director  Department of Health, Director  Council Representative to Public Events  Communications &amp; Website  Emergency Management, Representative  Business and Professional Association,  Representative</p>
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**2019 ANNUAL APPOINTMENTS**

Manager Public Works	Jason Koestel
Fire Official	Kevin Patti
Fire Inspector	Kevin Patti
Additional fire inspectors	William Marshall
	Tom Connelly
	Erin Calderon
	Alex Grant
	Jack Sodano
Code Enforcement Official	Kevin Patti
Deputy Code Enforcement Official	Tom Connelly
Deputy Code Enforcement Official	Jason Koestel
Zoning Officer	Mara Wuebker
Construction Official	Chris Mecca
Chief Financial Officer	Denise Moules
<ul style="list-style-type: none"> <li>• Interlocal Agreement with Barrington Tax Collector</li> </ul>	Kristy Emmett
<ul style="list-style-type: none"> <li>• Interlocal Agreement with Barrington Municipal Clerk</li> </ul>	Denise Brouse
Purchasing Agent	Denise Brouse
Safety Coordinator	Kevin Patti
Right to Know Officer	Kevin Patti
Relocation Director	Kevin Patti
Office of Emergency Management Coordinator	Jon Paul Beauchamp
Police and Fire Surgeon	Work Net
Physician	Work Net
Violations Clerk	Maureen Finnegan
	Amber Rossi
Prosecutor	Alicia Hoffmeyer
Chief Municipal Public Defender	Brian Herman

Public Defender (Spanish)	Charles W. Wigginton
Spanish Interpreter	Rosa Maria Mendizabal
Court Sound Recorder	Carol Staszewski
Animal Control Officer	County
Board of Appeals	Daniel Sperrazza
	Edward F. Brennan
Municipal Coordinator on Aging	Vacant
Municipal Housing Liaison	Denise Brouse
Municipal Drug Alliance	Janice Engelke-Moore
	Frank Talarico
Neighborhood Resolution	Nina Marie Scarpa
Property Maintenance Code	Chis Mecca
Registrar of Vital Statistic's	Denise Brouse
Deputy Registrar	Vacant
Sanitary Sewer Inspector	Joseph T. Brickley
Senior Citizen Coordinator	Vacant
Community Development Director	Mara Wuebker

## Mayor appoints Board & Commission members

### Shade Tree 2019

<b>MEMBER</b>	<b>TERM EXPIRES</b>
Anderson, Joan	12/31/19
Donohue, Kris	12/31/20
Geddes, Stephen	12/31/21
Vacant	12/31/23
Mentzer, Kerry	12/31/19
Vacant	12/31/23
Vacant	12/31/20
Scarpa, Maria Nina	<i>Council Liason</i>

\*5 year terms;7members

\*at least 1 term expiring each year

Meetings 3rd Monday in Boro hall

## Health Commission 2019

<b>MEMBER</b>	<b>TERM EXPIRES</b>
<b>Widener, James - reappt</b>	12/31/2019
<b>Henderson, George</b>	12/31/2020
<b>Brennan, Joan</b>	12/31/2020
<b>Licata, Daniel</b>	12/31/2020
<b>Physican</b>	12/31/2019

**Sean Fitzgerald** Council  
Liason

\*3 year terms; 5 members  
staggered terms: 2-2-1

## Joint Land Use Board 2019

<b>MEMBER</b>	<b>TERM EXPIRES</b>		<b>Class</b>
<b>Benjamin, Eric</b>	12/31/2019		<b>Class IV</b>
<b>Brennan, Patrick J.</b>	12/31/2021		<b>Class IV</b>
<b>Fiume III, Louis J</b>	12/31/2019	<b>*alternate 1</b>	<b>Class IV</b>
<b>Lammey, William</b>	12/31/2021		<b>Class IV</b>
<b>Woods, Raymond H.</b>	12/31/2022		<b>Class IV</b>
<b>Stewart, Jessica</b>	12/31/2020		<b>Class IV</b>
<b>Uricchio, James</b>	12/31/2022		<b>Class IV</b>
<b>Licata, Daniel</b>	12/31/2020	<b>Alternate #2</b>	<b>Class IV</b>
<b>Brennan, Edward Mayor</b>	<b>Annual</b>		<b>Class I</b>
Mayor's designee <b>DiSimone, Scott</b>	12/31/2019		<b>Class I</b>
<b>Fitzgerald, Sean</b>	12/31/2019		<b>Class III</b>
<b>Wuebker, Mara</b>	<b>Annual</b>		<b>Class II</b>

**Madden, Matthew.: Solicitor**

G. Jeffery Hanson PE

## Historic Preservation Commission 2019

MEMBER	TERM EXPIRES	DATE APPOINTED	Class
Lovelidge, Regina	12/31/2022	1/1/2019	C
McLoone, Maureen	12/31/2022	2/25/2002	B
Taylor, Jennifer	12/31/2021	1/1/2019	C
Waldron, Shawn	12/31/2022	1/1/2015	A
Weiner, Nathan	12/31/2020	7/1/2018	C
Ruilova, R. Taylor	12/31/2021	1/1/2019	C
Vancany	12/31/2020	*alternate	C
		*alternate	
<b>Asselta, Mark</b> <b>Solicitor</b>		Brown & Connery, LLP	
<b>McLoone, Andrew</b>		Council liaison	

Design:

Class A: 1

Class B: 1

Class C: 3 + 2

alternates

## Water Commission 2019

**Edward F. Brennan** 6/1/2021

\*5 year terms

Brennan, Patrick 6/1/2019

\* 5year term

Saraceni, Michael 12/31/2019

\* 1 year term

**ANNUAL RESOLUTIONS:**

On the motion of Mr. Sperrazza and Mr. Kidd and a unanimous roll call vote, Council adopted the following resolutions by Consent Agenda: R19-01 to R19-18:

**R19-01****RESOLUTION ADOPTING BY-LAWS OF COUNCIL**

**BE IT RESOLVED** that the By-Laws of the Council of the Borough of Merchantville be and are hereby adopted for the ensuing year.

**R19-02**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY DESIGNATING THE DATE OF THE RE ORGANIZATION MEETING FOR 2020 AND LISTING COUNCIL MEETINGS FOR 2019**

**BE IT RESOLVED** that the 2020 Organization Meeting of the Borough Council of the Borough of Merchantville shall be held on Tuesday, January 2, 2019

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is an Annual Notice of Public Meetings of the Merchantville Borough Council for 2019 to be held at:

**Merchantville Borough Hall****1 West Maple Avenue, Merchantville, New Jersey 08109**

Monday	January	7	2019	**	Monday	July	15	2019	◇
Monday	January	14	2019	*	Monday	July	22	2019	◇
Monday	January	28	2019	&	Monday	July	29	2019	◇
Monday	February	4	2019	◇	Monday	August	5	2019	◇
Monday	February	11	2019	*	Monday	August	12	2019	*&
Monday	February	25	2019	&	Monday	August	19	2019	◇
Monday	March	4	2019	◇	Monday	August	26	2019	◇
Monday	March	11	2019	*	Monday	September	9	2019	*
Monday	March	18	2019	◇	Monday	September	16	2019	◇
Monday	March	25	2019	&	Monday	September	23	2019	&
Monday	April	1	2019	◇	Monday	September	30	2019	◇
Monday	April	8	2019	*	Monday	October	7	2019	◇
Monday	April	15	2019	◇	Monday	October	14	2019	*
Monday	April	22	2019	&	Monday	October	21	2019	◇
Monday	May	6	2019	◇	Monday	October	28	2019	&
Monday	May	13	2019	*&	Monday	November	4	2019	*
Monday	May	20	2019	◇	Monday	November	18	2019	◇

Monday	June	3	2019	◇	Monday	November	25	2019	&
Monday	June	10	2019	*&	Monday	December	2	2019	◇
Monday	June	17	2019	◇	Monday	December	9	2019	*
Monday	June	24	2019	◇	Monday	December	16	2019	◇
Monday	July	1	2019	◇	Monday	December	23	2019	&
Monday	July	8	2019	*&	Monday	January	6	2020	**

\* Regular meeting 7:30 PM

& Caucus meeting 7:30 PM

◇ Advertised but not scheduled meetings

\*& Regular and Caucus meeting 6:30 PM

\*\* Re-organization Meeting

### **R19-03**

#### **RESOLUTION DESIGNATING DEPOSITORIES**

**RESOLVED** that the following lending institutions be and are hereby designated as depositories of Borough funds:

1st Colonial Community Bank, Collingswood, NJ

New Jersey Cash Management Fund

TD Bank NA, Cherry Hill, NJ

### **R19-04**

#### **RESOLUTION DESIGNATING NEWSPAPERS**

**RESOLVED** that the Retrospect of Collingswood, New Jersey and the Courier-Post of Cherry Hill, New Jersey and the Burlington County Times of New Jersey be and are hereby designated as the official newspapers for legal advertising of Borough business.

**BE IT FURTHER RESOLVED** that said newspapers be and are hereby designated to receive notices of official meetings held in the Borough of Merchantville in accordance with the provisions of Chapter 231, Laws of 1975, "The Open Public Meetings Act".

### **R19-05**

**A RESOLUTION APPOINTING AN INSURANCE AGENT  
FOR THE BOROUGH OF MERCHANTVILLE  
AND EXEMPTING INSURANCE FROM FORMAL BID REQUIREMENTS**

**WHEREAS**, there exists a need for an Insurance Agent to advise the Borough on insurance requirements, available coverage and changes in insurance programs; and

**WHEREAS**, the Local Public Contracts Law requires a resolution be adopted appointing an Insurance Agent as a professional service without competitive bids; and

**WHEREAS**, the Local Public Contracts Law requires that a resolution be adopted authorizing the award of contracts for insurance coverage without formal competitive bids as an "Extraordinary Unspecifiable Service"; and

**WHEREAS**, insurance coverage should be obtained through an informal quote basis due to the complexity of specification preparation, the potential of overlooking a hazard or liability in the competitive bidding process, the reluctance of insurance companies to openly participate in insurance bidding and the insurance history of municipal government in general in obtaining adequate insurance coverage; and

**WHEREAS**, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Merchantville that Conner, Strong and Buckelew Companies, Inc.

- Broker of record
- Employee benefit program

are hereby appointed as Insurance Agents of the Borough of Merchantville and are authorized to seek quotes for insurance coverage on behalf of the Borough, and are authorized to enter into these policies on behalf of the Borough.

**R19-06  
RESOLUTION FIXING THE RATE OF INTEREST TO BE CHARGED  
ON DELINQUENT TAXES AND ASSESSMENTS**

**WHEREAS**, NJSA 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments, sewer rents or other municipal liens or charges, unless otherwise provided by law, subject to any abatement or discount for late payment; and

**WHEREAS**, NJSA 54:4-67 permits the fixing of a rate up to 8% per annum on the first \$1,500 of delinquency and up to 18% per annum on any delinquent amount in excess of \$1,500 and allows an additional penalty up to 6% to be collected against a delinquency in excess of \$10,000 on parcels that failed to pay the delinquency prior to the end of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Municipality that the Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of delinquency and 18% per annum on any amount in excess of \$1,500 delinquency after the due date; if a delinquency

in the sum of \$10,000 remains unpaid at the end of the fiscal year a penalty of 6% shall be charged against that delinquency. No interest shall be charged if payment of any installment is received within ten calendar days after the date on which same is payable. If the tenth calendar day falls on a Saturday, Sunday or legal holiday, the grace period shall extend to the next calendar day.

#### **R19-07**

##### **RESOLUTION ESTABLISHING PETTY CASH FUNDS**

**BE IT RESOLVED** that the Treasurer be and is hereby directed to establish a Petty Cash Fund with a draft written upon the current fund account in the amount of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

**BE IT FURTHER RESOLVED** that the Treasurer be and is hereby directed to establish a Petty Cash Fund for Health Insurance reimbursements with a draft written upon the current fund account of Two Hundred Dollars (\$200.00) and that Denise Brouse be named custodian of said fund, and that she make a periodic report of the expenditures of such fund to Borough Council.

#### **R19-08**

##### **RESOLUTION AUTHORIZING THE APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO THE CAMDEN COUNTY COMMUNITY DEVELOPMENT ADVISORY BOARD**

**WHEREAS**, there is hereby established an annual requirement of a Municipality to appoint a voting representative, and alternate to the Camden County Community Development Advisory Board; and **WHEREAS**, the Borough of Merchantville wishes to continue to be a voting member of said Board in conjunction with the existing Cooperation Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Merchantville that Anthony Perno is hereby appointed to serve as the representative from the Borough of Merchantville to the Camden County Community Development Advisory Board; and

**FURTHER**, Daniel Sperrazza is hereby appointed to serve as the Alternate Member,

**FURTHER**, a certified copy of this Resolution is to be submitted to the County Community Development Office.

#### **R19-09**

##### **RESOLUTION MODEL CASH MANAGEMENT PLAN**

**BE IT RESOLVED**, by the Borough Council of the Borough of Merchantville, County of Camden, that for the year 2019, the following shall serve as the Cash Management Plan of the Borough of Merchantville. The Chief Financial Officer is directed to use this Cash Management Plan as the guide in depositing and investing the Borough of Merchantville's funds. The following are suitable and authorized investments:

1. Interest-bearing bank accounts and certificates of deposit in authorized banks, listed below, for deposit of local unit funds.
2. Government money market mutual funds as comply with NJSA 40A:5-15.1(e)

3. Local government investment pools which comply with NJSA 40A:5-15.1(e) and conditions set by the Division of Local Government Services
4. New Jersey State Cash Management Fund.
5. Repurchase agreements (repos) of fully collateralized securities which comply with NJSA 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks are authorized depositories for the deposit of funds in 2019:

1st Colonial Community Bank, Collingswood, New Jersey  
TD Bank, Cherry Hill, New Jersey

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

The Chief Financial Officer shall be guided by the attached Cash Management Policy, identified as Exhibit

**BE IT FURTHER RESOLVED** that the Cash Management Plan be adopted by resolution of the Borough Council of the Borough of Merchantville annually at its reorganization meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the Cash Management Plan is hereby adopted and shall forthwith be followed by Borough Officials.

#### **R19-10**

#### **RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PROFESSIONALS**

**WHEREAS**, N.J.S.A. 40:87-15 authorizes the appointment of a Borough Engineer and such other officers as the Borough Council may deem necessary, and

**WHEREAS**, there exists a need for the following:

- (1) Registered Municipal Accountants
- (2) Borough Engineer
- (3) Municipal Planner
- (4) Borough Solicitor
- (5) Bond Counsel
- (6) Payroll Department
- (7) Financial Advisor
- (8) Environmental Engineer
- (9) Special Counsel
- (10) Special Conflict Engineer
- (11) Land Use Board Engineer

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contract for "professional services" without competitive bids must be publicly advertised;

**WHEREAS**, this contract is being awarded pursuant to a "fair and open" process, pursuant to the requirements of New Jersey Local Unit Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville, as follows:

(1) The Mayor and Borough Clerk are hereby authorized and directed to execute the agreements with:

1. **ROBERT P. NEHILA JR, CPA, RMA, PSA, PARTNER** acting for Bowman and Company, Registered Municipal Accountant;
2. **PENNONI ASSOCIATES**, Borough Engineer;
3. **CME ASSOCIATES**, Municipal Planner;
4. **TIMOTHY HIGGINS, ESQ.**, Borough Solicitor;
5. **PHILIP A. NORCROSS, ESQUIRE** of Parker / Mc Cay, Municipal Bond Counsel;
6. **CHRISTI L. CHIARULLI** of USA Payroll;
7. **ACACIA FINANCIAL GROUP, INC.**, Financial Advisor;
8. **ENVIRONMENTAL RESOLUTIONS**, Environmental Engineer;
9. **JAMES MALEY**, Maley and Associates, Special Counsel;
10. **CME ASSOCIATES**, Special Conflict Engineer;
11. **ENVIRONMENTAL RESOLUTIONS, INC.**, Land Use Board Engineers

(2) A copy of this resolution shall be published in the Retrospect as required by law within ten (10) days of its passage.

#### **R19-11**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, NEW JERSEY APPOINTING PRINCIPAL PUBLIC WORKS MANAGER**

**WHEREAS**, pursuant to NJSA 40A:9-154.6 et seq., the governing body of the Borough of Merchantville is required to appoint a Principal Public Works Manager; and

**WHEREAS**, Joseph T. Brickley, PE, CPWM, 321 Bem Street, Riverside, NJ, 08075 holds a valid Public Works Manager Certificate pursuant to NJSA 40A:9-154.6c;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Joseph T. Brickley be appointed for a term expiring December 31, 2019 as Principal Public Works Manager for the Borough of Merchantville.

#### **R19-12**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY DESIGNATING THE BOROUGH'S PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, pursuant to P.L. 1975, C.127 (N.J.A.C. 17:27) the Borough of Merchantville, a public agency, shall designate an officer or employee to serve as a Public Agency Compliance Officer (P.A.C.O.); and **WHEREAS**, the P.A.C.O. is the liaison official for matters concerning P.L. 1975, C.127 (N.J.A.C. 17:27) and should have the authority to recommend the appropriate corrections to the public agency's contracting procedures;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Merchantville, that the Municipal Clerk, Denise L. Brouse, is hereby appointed as the P.A.C.O. for the Borough of Merchantville for a term expiring December 31, 2019.

**R18-13**  
**RESOLUTION APPOINTING MUNICIPAL COURT ADMINISTRATOR AND**  
**DEPUTY COURT ADMINISTRATOR OF THE BOROUGH OF MERCHANTVILLE**  
**MUNICIPAL COURT**

**WHEREAS**, there exists a need for a Court Administrator and Deputy Court Administrator of the Borough of Merchantville Municipal Court;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville that Maureen Finnegan be appointed Certified Municipal Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year; and

**BE IT FURTHER RESOLVED**, that Amber V. Rossi be appointed Deputy Court Administrator for the Borough of Merchantville, County of Camden and State of New Jersey for a period of one (1) year.

**R19-14**

**RESOLUTION DESIGNATING OFFICER TO SIGN BOROUGH ACCOUNTS**

**WHEREAS**, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank of Collingswood, NJ:

1. Dog Account 0123000317 (2 signatures)
2. Medical Account (0223000423)
3. Salary Account 0123000283 (1 signature)
4. General Capital Fund 0123000325 (2 signatures)
5. Trust Account, Other Funds 0123000366 (2 signatures)
6. Merchantville Sewer Utility 0123000333 (2 signatures)
7. Merchantville Sewer Capital 0123001497 (2 signatures)
8. Borough of Merchantville (Current) 0123000275 (2 signatures)

**NOW, THEREFORE, BE IT RESOLVED** that effective January 7, 2019, the following officers be used to implement the prior Resolutions:

Mayor:	Edward Brennan
President of Council:	Daniel Sperrazza
Chief Financial Officer:	Denise Moules
Borough Clerk:	Denise Brouse
Director of Accounts and Auditing	Anthony Perno

**R19-15**

**RESOLUTION DESIGNATING OFFICERS TO SIGN BOROUGH WARRANTS FOR COURT**

**WHEREAS**, prior Resolutions adopted by the Borough Council of the Borough of Merchantville designate the officers of the Borough empowered to sign warrants on the following Borough Accounts with 1st Colonial National Bank, Collingswood, New Jersey:

1. Borough of Merchantville (1st Colonial) (General)  
0123000648 (1 signature)
2. Borough of Merchantville (1st Colonial) (Bail)  
0123000655 (1 signature)

**NOW, THEREFORE, BE IT RESOLVED** that effective January 7, 2019, the following individuals be used to implement the prior Resolutions:

Court Administrator: Maureen F. Finnegan

Deputy Court Administrator: Amber V.Rossi

#### **R19-16**

### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR THE ANNUAL APPOINTMENT OF DENISE BROUSE AS THE REGISTRAR OF VITAL STATISTICS OF THE BOROUGH OF MERCHANTVILLE**

**WHEREAS**, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000 ; and

**WHEREAS**, Denise Brouse is the Borough Clerk and therefore will be appointed as the Registrar of Vital Statistics for the Borough of Merchantville;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville that Denise Brouse be and is hereby appointed to the position of Registrar of Vital Statistics for an annual term commencing January 1, 2019 and concluding on December 31, 2019.

#### **R19-17**

### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPOINTING JOHN QUEEN AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

**WHEREAS**, Chapter 22 of Title 4 of the Revised Statutes, requires the Municipality to appoint a Municipal Humane Law Enforcement Officer (MHLEO); and

**WHEREAS**, the Mayor and Council desire to appoint John Queen as Municipal Humane Law Enforcement Officer; and

**WHEREAS**, the Municipal Humane Officer has completed the required training course developed by the Police Training Commission;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville that John Queen be and is hereby appointed to the position of Municipal Humane Law Enforcement Officer (MHLEO) for an annual term concluding on December 31, 2019.

#### **R19-18**

### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY ADOPTING 2019 TEMPORARY BUDGET**

**WHEREAS**, Section 40A:4-19 of the Local Budget Law provides that, where any contracts, commitments or payments are to be made prior to the adoption of the 2019 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided;

**WHEREAS**, the date of this resolution is within the first thirty days of January 2019; and

**WHEREAS**, 26.25% of the total appropriations of the 2018 Budget is the sum of \$1,128,685.63 excluding Debt Service; and

**WHEREAS**, 26.25% of the total appropriations of the 2018 Sewer Utility Budget is the sum of \$80,561.15 excluding Debt Service;

**NOW, THEREFORE, BE IT RESOLVED** that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Chief Financial Officer for their records:

**TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES:** \$1,128,685.63

**ADD:**

DEBT SERVICE \$469,511.00

**TOTAL 2019 TEMPORARY BUDGET** **\$1,598,196.63**

**SEWER UTILITY FUND:**

OPERATING \$80,561.15

**ADD:**

BOND PRINCIPAL AND INTEREST \$142,701.88

**TOTAL 2019 SEWER UTILITY TEMPORARY BUDGET** **\$ 223,263.03**

Borough of Merchantville  
2019 Holiday Schedule

Tuesday	January	1	NEW YEAR'S DAY
Monday	January	21	DR. MARTIN LUTHER KING
Monday	February	18	PRESIDENTS' DAY
Monday	May	27	MEMORIAL DAY
Thursday	July	4	INDEPENDENCE DAY
Monday	September	2	LABOR DAY
Monday	November	11	VETERANS' DAY
Thursday	November	28	THANKSGIVING DAY
Friday	November	29	THANKSGIVING HOLIDAY
Tuesday	December	24	CHRISTMAS HOLIDAY
Wednesday	December	25	CHRISTMAS DAY

In addition, three (3) personal days may be selected by each employee

Wednesday January 1, 2020 NEW YEAR'S DAY

**Remarks by Audience**

**ADJOURNMENT:** On the motion of Mr. Perno and second of Mr. Kidd, the meeting was adjourned at 8:12 PM.

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DENISE L. BROUSE

BOROUGH CLERK