

Merchantville, April 22, 2019

A Caucus meeting of Borough Council was held at 7:30 PM, Monday, April 22, 2019. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:** Council Present: Scarpa, Fitzgerald, Sperrazza, and McLoone. CFO Moules and Attorney Higgins were present.

**PUBLIC** – Rich Lobb, 320 Plymouth Place – issue with printer, we should have an Observer issue in May

**DISCUSSION ITEMS:**

**OLD BUSINESS**

- Redevelopment Area-Meeting last week with professionals – moving forward. Revise design, positive developments. Report will be issued shortly.
- Community Center – Plan a ribbon cutting. Job ahead of schedule.

**NEW BUSINESS**

- PROCLAMATION Arbor Day – MPWC tree planting 4/26/19 Center Street and E. Walnut Street
- Approve Use of Facility for Aradias Treasure Street Fair
- Approve Banner Application for Farmer's Market  
On a motion of Mr. Fitzgerald and Mr. McLoone, Council approved

**Resolutions to be approved during the caucus meeting:**

- On a motion of Ms. Scarpa and Mr. Sperrazza, Council approved the following resolution

**R19-48**

**RESOLUTION AUTHORIZING ENGINEER TO PREPARE BID DOCUMENTS  
AND THE CLERK TO ADVERTISE FOR THE OPENING OF BIDS FOR THE  
NJ DOT MUNICIPAL AID FY 2019 ROADS PROJECTS**

**WHEREAS**, the Borough has provided funding for the NJ DOT Roads Project; and  
**WHEREAS**, the Borough requires that a contract for these improvements be awarded for the project; and  
**WHEREAS**, the Governing Body desires to have the improvements, for the approximate cost of the project as estimated by the Borough Engineer, to be performed by a contractor; and  
**WHEREAS**, it is necessary for the Borough Engineer to perform the necessary professional services to prepare the bid documents for the improvements; and  
**WHEREAS**, once the bid documents have been prepared by the Engineer and accepted by the Borough, the Borough Clerk must be authorized to advertise for and open bids for the project; and  
**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, in the County of Camden, State of New Jersey, hereby authorize the Borough Engineer to prepare the bid documents and the Clerk to advertise and receive bids for this project.

- On a motion of Mr. Sperrazza and Mr. Fitzgerald, Council approved the following resolution

**R19-49**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF  
NEW JERSEY TO HIRE ENGINEER SERVICES RELATED TO CONSTRUCTION MANAGEMENT  
FOR THE RECONSTRUCTION PROJECT FY 2019 MUNICIPAL AID**

**WHEREAS**, the Mayor and Council of the Borough of Merchantville desire to hire an engineer for services related to construction management and to go out to bid for the road reconstruction roads project, in the Borough of Merchantville; and

**WHEREAS**, Pennoni Associates Inc. 515 Grove Street, Suite 1B, Haddon Heights, NJ 08035 has provided the following pricing for the Borough of Merchantville; and

**WHEREAS**, the total amount allowable will not exceed \$ 58,600.00 and include the following tasks;

Task 1- Survey, Design Preparation of Bid Documents	\$28,500.00
Task 2- Bidding	\$ 4,500.00
Task 3- Construction Management/Inspection	<u>\$26,600.00</u>
Total Engineering Fee:	\$58,600.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Pennoni Associates Inc. 515 Grove Street, Suite 1B, Haddon Heights, NJ 08035 will provide these services.

**Resolutions for agenda – the following are business resolutions that will be included on the agenda for the May 13th council meeting:**

Read Budget by Title Only  
Budget Adoption

**Ordinances for adoption – the following ordinances will be included on the agenda for the council meeting:**

**19-05 Chapter 25, Amending Fees**  
**19-06 Salaries and Compensation**

**Ordinances for introduction – the following ordinances will be included on the agenda for the council meeting:**

**2019 Capital Program**

**Announcements:**

- **Safety Award – Certificate**
- **4/27 Blue Monkey Spring Fest**
- **5/3 Art Walk**
- **Street Dedication**

**MOTION TO ADJOURN:**

On the motion of Mr. Fitzgerald and second of Mr. Sperrazza, the meeting was adjourned at 7:52 PM.

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Denise Brouse, Borough Clerk