

Merchantville, October 23, 2017

A Caucus meeting of Borough Council was held at 7:30 PM, Monday, October 23, 2017. Mayor Edward Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL: Council Present: Swann, Kidd, Sperrazza and McLoone. Clerk Brouse and Attorney Higgins were present.

PUBLIC-MLL presentation Brian Broccoli, 120 Plymouth Place-want to replace infield at Rocker Field, cut and resoil on the infield. A & J will do project funding by baseball, get mark outs for area. Approve-all

Eagle Scout presentations

Madison Weiner-240 Haddon Avenue, Wellwood Park, flag pole, state curbing at front of pavilion. Trees for shade in front area. Goal to do this beginning of November. Shade tree meets on third Monday. Meet with Mr. Perno and get recommendations on trees at front area, everything approved except for tree planting. Long term use must be kept in mind.

Zander Fisher-310 Poplar Avenue-working with Garden Club, 1700 Daffodil bulbs will be planted along with replacement of a planter box. Work with Roy Adair and Cindy Hertneck. Maps showing bulb areas must be signed off by all representatives. Communication is most important issue.

DISCUSSION ITEMS

OLD BUSINESS

Approve use of Facility for Pennsauken Parade of Lights-Duke-fire trucks and Ems vehicles, December 7th, Thursday 6:30-7:30. On a motion of Mr. Kidd and second of Ms. Swann, council approved the use of facility for Pennsauken Parade of Lights.

Municipal Office Coverage-All Departments in Borough, trash collection issues.

NEW BUSINESS

Shade Tree Federation Training- another time to attend?

Department/Safety Meetings-Mayor will be attending next Department meeting. Mrs. Brouse will set up department meetings, quality needs to be high. Trash collection continues to be subpar & we are working on steps. Letter demanding \$82,000 in liquidated damages 10 day timeframe. Planning Board will probably approved redevelopment area at West End.

Resolutions to be approved during the caucus meeting.

R17-114 Fair and Open for 2018: On a motion of Mr. Sperrazza and second of Mr. Kidd, Council approved the following resolution:

R17-114

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF PROFESSIONAL SERVICES PROVIDERS FOR THE BOROUGH OF MERCHANTVILLE IN THE CALENDAR YEAR 2018

WHEREAS, the Borough of Merchantville requires the services of various professional service providers for the calendar year 2018; and

WHEREAS, professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

WHEREAS, the Borough of Merchantville continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Borough of Merchantville; and

WHEREAS, the Borough of Merchantville has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

WHEREAS, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS, the Borough of Merchantville has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS, the Borough of Merchantville has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Borough Council of the Borough of Merchantville as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website beginning no later than October 24, 2017.
3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough's internet website as set forth above.
4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than 11:00 a.m. November 22, 2017.
5. Commencing at 11:01 a.m. on November 22, 2017, or as soon thereafter as may be possible, the Borough Clerk or his designee shall publicly open and announce all submissions in the Borough's public meeting room.
6. The Mayor and Borough Council shall thereafter review all submissions.
7. Appointments shall thereafter be made at a public meeting of the Mayor and Borough Council of the Borough of Merchantville.
8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED that the Mayor and Borough Council have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

R17-115

AWARDING A CONTRACT TO CHASTANG FORD UNDER THE HGACBUY NATIONAL PURCHASING COOPERATIVE FOR THE F-750 DIESEL BASE REGULAR CAB TRUCK

WHEREAS the Merchantville Department of Public Works needs to purchase an F-750 Diesel Base Regular Cab Truck and

WHEREAS the Borough of Merchantville approved Resolution R15-34 in February 2015 authorizing membership in the HGAC Buy National Purchasing Cooperative; and

WHEREAS Chastang Ford is an approved vendor participating with the HGAC Buy National Purchasing Cooperative and has provided a proposal utilizing cooperative pricing in the amount of \$127,992.00; and

WHEREAS documentation has been received confirming that the Borough will realize a savings by utilizing the HGAC Buy National Purchasing Cooperative as opposed to purchasing through State contract or through the public bidding process; and

WHEREAS the Borough's intent to enter into this contract has been appropriately advertised and no adverse comments have been received; and

WHEREAS funds are available for award of this contract as evidenced by the attached Certification from the Finance Officer;

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that a contract in the amount of \$127,992.00 for the F-750 Diesel base regular cab truck and is hereby awarded to Chastang Ford under the HGAC Buy National Purchasing Cooperative; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are authorized to execute any and all documents necessary to effectuate this contract.

Resolutions for agenda-the following are business resolutions that will be included on the agenda for the council meeting:

Ordinances for adoption-the following ordinances will be included on the agenda for the council meeting:

Ordinance for introduction-the following ordinances will be included on the agenda for the council meeting:

Private Session 17-116 Matters of Employment-On a motion of Mr. Sperrazza and second of Mr. Kidd, council voted to adjourn to Private Session to discuss Matters of Employment.

Private Session 17-117 Matters of Possible Litigation-On a motion of Mr. Sperrazza and second of Mr. McLoone, council voted to adjourn to Private Session to discuss Matters of Possible Litigation

**R17-116
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
AUTHORIZING A PRIVATE SESSION OF COUNCIL**

Daniel Sperrazza offered the following resolution and moved its adoption:

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

Matters of Employment

3. It is anticipated at this time that the above stated subject matter shall be made public.
4. This Resolution shall take effect immediately.

Seconded by Andrew McLoone and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Mrs. Swann	(X)	()	()	()
Mr. Kidd	(X)	()	()	()
Mr. Grasso	()	()	()	(X)
Mr. Sperrazza	(X)	()	()	()
Mr. McLoone	(X)	()	()	()

Mr. Perno () () () (X)

**R17-117
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY
AUTHORIZING A PRIVATE SESSION OF COUNCIL**

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WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

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NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, as follows:

5. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
6. The general nature of the subject matter to be discussed is as follows:

Matters of Possible Litigation

7. It is anticipated at this time that the above stated subject matter shall be made public.
8. This Resolution shall take effect immediately.

Seconded by Andrew McLoone and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Mrs. Swann	(X)	()	()	()
Mr. Kidd	(X)	()	()	()
Mr. Grasso	()	()	()	(X)
Mr. Sperrazza	(X)	()	()	()
Mr. McLoone	(X)	()	()	()
Mr. Perno	()	()	()	(X)

MOTION TO ADJOURN:

On the motion of Mr. Kidd and second of Mr. Sperrazza, the meeting was adjourned at 8:31 PM.

DENISE BROUSE