

Merchantville, NJ May 8, 2017

A regular meeting of Borough Council was held at 7:30 PM, Monday, May 8, 2017. Mayor Ted Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

ROLL CALL:

Council Present: Swann, Kidd (7:45), Grasso, Sperrazza and Perno (7:40). Attorney Higgins, Clerk Brouse, CFO Moules were present.

PUBLIC

Brian Broccoli-120 Plymouth Place-Merchantville Little League would like to remove the shrubs and overgrowth at home plate, then mulch and clean up

PROCLAMATION Madden Anniversary

VOLUNTEER OF THE YEAR AWARD Jim and Agnes Madden

PUBLIC HEARING ORDINANCES for second reading and adoption-NONE

ORDINANCE 17-05 COLA-On a motion of Ms. Swann and second of Mr. Sperrazza, Council adopted the following Ordinance:

**ORDINANCE 17-05
CALENDAR YEAR 2017
MODEL ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Merchantville in the County of Camden finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 3.0% increase in the budget for said year, amounting to \$114,741.15 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Merchantville, in the County of Camden, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Merchantville shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$133,864.67, and that the CY 2017 municipal budget for the Borough of Merchantville be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

Sound Recorder (Per Session)	50.00
Prosecutor	9,000.00
Public Defender	10,000.00
Clean Communities Worker (Per Hour – Start July 1)	8.44 - 9.00
Clean Communities Coordinator	1,000.00
Deputy Registrar	1,000.00
Public Works Temporary Worker (Per Hours – Start July 1)	9.00
Magistrate	9,500.00
Municipal Court Administrator	45,075.00
Deputy Court Administrator (Per Hour)	19.00
Municipal Alliance Summer Enrichment Program (per hour)	40.00
Parks and Playground Director	3,000.00
Parks and Playground Assistant Director	1,000.00
Parks and Playgrounds Counselor, First Year (Per Hour)	6.50
Parks and Playgrounds Counselor, Returning (Per Hour)	1.00 Over Prior Year Rate
Special DWI Session – Municipal Judge per session	500.00
Special DWI Session – Court Administrator (Per Hour)	43.56
Special DWI Session – Deputy Court Administrator (Per Hour)	33.40
Special DWI Session – Sound Recorder (Per Session)	50.00

SECTION 2. Wages to be paid to persons performing any other work except as described herein, and which employee or officer is not covered by a union contract, shall be paid the sum of minimum wage to \$20.00 per hour, with time and one-half for overtime when approved by the department head.

SECTION 3. Longevity was added to the above salaries in accordance with the following schedule. Longevity will be calculated in the base salary and no longer calculated separately.

LONGEVITY SCHEDULE FOR FULL-TIME EMPLOYEES HIRED PRIOR TO JANUARY 1, 1994:

After 5 years through 10 years	2%
After 10 years through 15 years	3%
After 15 years through 20 years	4%
After 20 years through 23 years	5%
After 23 years	6%

SECTION 4. All ordinances and parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistencies only.

SECTION 5. This ordinance shall become effective twenty (20) days after publication thereof following final passage, and all salaries and compensation shall be retroactive to January 1, 2017 except where noted.

APPROVAL OF MINUTES-On a motion of Mr. Kidd and second of Mr. Sperrazza, Council approved the caucus meeting minutes for 3/27/17. On a motion of Mr. Perno and second of Mr. Sperrazza, Council approved the regular meeting minutes for 4/10/17.

ENGINEER REPORT-Phase II in DOT hands for approval.

CORRESPONDENCE-Thank you to Cindy Hertneck.

COUNCIL REPORTS

Ms. Swann- Shade tree is handling resident issues and will walk the Borough for assessment. Chicken meeting tomorrow at Borough Hall. Business association had Mystical May event on Saturday, large interest 50+ vendors. Scavenger hunt this Saturday and a basket will be available to win. Wednesday is

the next meeting at Park Place, Birthday Celebration and Farmer's Market will be on June 3rd. Clean up day needs a better turn out, we are looking for more involvement. Will get green team up and running and possibly an-adopt a storm drain project.

Mr. Perno-Adopting the budget, thanks for hard work, 2% cap, and smaller municipal budget than last year. Bills for the month total \$2,228,513.59, Property issue at the fields and an update on Port a Pot, it needs a lock and possibly moved to another area of the property. Kids wandering in building is an issue. Mayor talked to Mr. Lovelidge, keep port a pot for the month and a half until the season ends. Abandon properties, banks have agreed to negotiate costs and take over two properties, three properties filing eminent domain, 19 W. Chestnut should begin construction in a few weeks.

Mr. Kidd- CC Volleyball court and tennis court, Shawn will add sand and take up weeds over Memorial Day weekend.
Planning Board meeting Tuesday-Eclipse hour's change on agenda. Kris-Community Gardens Manage.

Mr. Sperrazza-No report

Mr. Grasso-Court \$15,815.00, 390 added, 438 disposed, up 26% this year, office is getting certifications done and will close the court office. Police-April 1,711 calls, 260 traffic, 100 parking tickets, 1 DWI, 9 ½ lbs. of drugs collected (old), Foot patrol has started, sale of old detective car. Beer fest successful with no issues.

Clerk-Financial Disclosure, Daff-a-palooza day, Parks & Playgrounds begins June 26th, June-Council meeting only for summer. June 3rd-Birthday celebration and start of Farmer's Market. Borough Flag Summer Hours discussion.

DISCUSSION Update on Redevelopment-better update in June

DISCUSSION Andrew not at meeting

DISCUSSION Andrew not at meeting

NEW BUSINESS

RESOLUTIONS

R17-64 Read by Budget title only-On a motion of Mr. Perno and second of Mr. Kidd, Council approved the reading of the Budget by title only.

R17-64

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY

WHEREAS, N.J.S. 40A:4-8, as amended by L.2015, c. 95, 14, 2015, provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of the hearing a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request; and.

WHEREAS, these two conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, that the Budget shall be read by title only.

PUBLIC HEARING ON BUDGET for second reading and adoption-NONE

R17-65 Adopt Budget-On a motion of Mr. Perno and second of Mr. Grasso, Council adopted the Budget. Thanks Mr. Perno for hard work on Budget.

R17-65

**RESOLUTION ADOPTING THE 2017 MUNICIPAL BUDGET OF THE BOROUGH OF
MERCHANTVILLE, COUNTY OF CAMDEN IN THE STATE OF NEW JERSEY**

BE IT RESOLVED by the Borough Council of the Borough of Merchantville, County of Camden that the budget hereinafter set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,922,880.20 for municipal purposes, and certification to the County Board of Taxation of the following summary of general revenues and appropriations:

SUMMARY OF REVENUES:

Surplus	250,000.00
Total Miscellaneous Revenues	1,155,200.00
Receipts from Delinquent Taxes	245,000.00
Local tax for Municipal Purposes	2,990,496.89
TOTAL GENERAL REVENUES	\$ 4,640,696.89

SUMMARY OF APPROPRIATIONS:

Operating Expenses: Salaries & Wage	1,717,332.82
Other Expenses	1,738,312.04
Deferred Charges & Other Appropriations	487,315.33
Capital Improvements	-
Debt Service (Including for School Purposes)	429,197.00
Reserve for Uncollected Taxes	<u>268,539.70</u>
TOTAL GENERAL APPROPRIATIONS	\$ 4,640,696.89

TOTAL NUMBER OF EMPLOYEES 50

2017 Dedicated Sewer Utility Budget

SUMMARY OF REVENUES

Surplus	10,000.00
Rents	440,000.00
Miscellaneous Revenues	5,000.00
Additional Rents	25,000.00
Deficit (General Budget)	-
TOTAL REVENUES	484,491.00

SUMMARY OF APPROPRIATIONS

Operating Expenses: Salaries and Wages	45,000.00
Other Expenses	231,408.00
Capital Improvements	
Debt Service	204,083.00
Deferred Charges & Other Appropriations	4,000.00
Surplus (General Budget)	
TOTAL APPROPRIATIONS	480,000.00

TOTAL NUMBER OF EMPLOYEES 2

Resolutions to be read by consent agenda: On a motion of Mr. Sperrazza and second of Mr. Grasso, Council approved the following resolutions by consent agenda:

R17-66

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING RAGAN DESIGN GROUP TO PREPARE WEST END REDEVELOPMENT STUDY

WHEREAS the Borough of Merchantville desires to complete a study to determine whether Block 4, Lots 6 and 12 and Block 3, Lots 5-7 is an area in need of redevelopment in accordance with the New Jersey Local Redevelopment and Housing Law; and

WHEREAS the Borough of Merchantville requested quotes and desires to have, Ragan Design Group prepare this study; **NOW, THEREFORE, IT IS HEREBY RESOLVED** that Ragan Design Group Planner, LLC, 30 Jackson Road, Medford, NJ 08055, will provide this service to the Borough within 60 days of the executed agreement, in the amount not to exceed \$9,500.00.

R17-67

REQUESTING APPROVAL FROM THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ESTABLISH A DEDICATED TRUST BY RIDER FOR MUNICIPAL ALLIANCE ON ALCOHOL AND DRUG ABUSE PURSUANT TO N.J.S.A. 40A:5-29 PROGRAM CONTRIBUTION

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonable accurate estimates in advance, and

WHEREAS N.J.S.A. 40A:5-29 allows municipalities to receive amounts for costs incurred for Municipal Alliance on Alcohol and Drug Abuse, and

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Municipal Alliance on Alcohol and Drug Abuse are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by status or other legal requirements:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey as follows:

1. The Mayor and Council hereby request permission of the Director of the Division of Local Government Services to pay expenditures for Municipal Alliance on Alcohol and Drug Abuse As per N.J.S.A. 40A:5-29.
2. The municipal clerk of the Borough of Merchantville is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

R17-68

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY

ADDING 2017 TAX EXEMPTIONS

WHEREAS, the Merchantville Tax Collector has called to Council's attention additions to the 2017 Tax Duplicate and has requested Council to approve the same:

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Merchantville that the following addition be and are hereby approved:

ADDITION

Thomas Evaul
Block 42, Lot 5

125 St James Ave

Allow Veteran

Elliot Irizarry
Block 43.01, Lot 2

202 Glenwood Ave

Allow Totally Tax
Exempt Veteran
(Effective 3/3/17)

R17-69
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,
COUNTY OF CAMDEN AND STATE OF NEW JERSEY TO HIRE A
PROPERTY APPRAISER FOR THE SERVICES RELATED TO AN APPRAISAL
FOR 202 GLENWOOD AVENUE IN THE BOROUGH OF MERCHANTVILLE**

WHEREAS, the Mayor and Council of the Borough of Merchantville desire to hire an appraiser for the appraisal of the property located at 202 Glenwood Avenue, in the Borough of Merchantville; and

WHEREAS, the total amount allowable will be not to exceed \$2,000.00 and that the CFO has certified that these funds are available;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that J. McHale & Associates, Inc. Real Estate Appraisal & Consulting Services, 693 Main Street, Building C, 2nd Floor, P.O. Box 26, Lumberton, NJ 08048 will provide these services.

R17-70
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN
AND STATE OF NEW JERSEY REQUESTING APPROVAL OF ITEMS OF REVENUE**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an appropriation for the equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2017 in the sum of \$ **298,200.00**, which is now available as a revenue from the State Pursuant to the provision of the statute, and

BE IT FURTHER RESOLVED that the like sum of \$ **298,200.00** is hereby appropriated under the caption Special items of General Revenue; and

BE IT FURTHER RESOLVED that the above is a result of grants of \$ **298,200.00** from:

CDBG – Funding Senior Center Rehabilitation	296,700.00
Camden County Joint Insurance 2016 Safety Incentive Award	1,500.00
TOTAL	298,200.00

R17-71
**RESOLUTION AUTHORIZING AWARD OF A MONTH TO MONTH CONTRACT TO FOR PURCHASE
OF ELECTRIC GENERATION SUPPLY SERVICES UNDER THE SOUTH JERSEY POWER
COOPERATIVE**

WHEREAS, Camden County, was the Lead Agency for the South Jersey Power Cooperative (SJPC), approved the award of bid A-44/2015 on August 20, 2015, for Supply and Delivery of Electric Generation Service to Various South Jersey Power Cooperative Locations; and

WHEREAS, Constellation New Energy was the lowest responsible bidder with a bid of
Option 6 of Bid A-20/2015 \$0.07347

WHEREAS, the aforementioned unit price includes the price of electric generation service and the upcharge during the process of procuring electric generation supply services through a public bidding process; and

WHEREAS, there is a need to extend the current contract on a month to month basis, for Electric generation service in accordance with the terms and conditions of the Bid; and

WHEREAS, funding for this contract in 2015 shall be encumbered at the aforementioned rate to the limit of the budget appropriation for this purpose in accordance with N.J.A.C. 5:30-5.5(b)(2) and shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the 2017 budget; now, therefore,

BE IT RESOLVED by the Borough Council of the Borough of Merchantville that the proper officials be and are hereby authorized to execute all documents necessary to effect a contract between the Borough of Merchantville and Constellation New Energy, Inc, 100 Constellation Way, Baltimore Maryland for the purchase of electric generation service pursuant to the 2015 South Jersey Power Cooperative Bid for Supply and Delivery of Electric generation service to Various South Jersey Power Cooperative Locations on a month to month basis.

R17-72

RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING THE SALE OF 2002 FORD TAURUS WAGON ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Borough Council of the Borough of Merchantville has determined that the 2002 Ford Taurus Wagon, VIN#1FAHP58SX2G250279 is no longer needed for public use; and

WHEREAS, the State of New Jersey permits the sale of surplus property through the use of online auction services provided the estimated fair market value of the property is less than the bid threshold and provided the municipality has advertised the property for public sale and the sale is being conducted pursuant to Local Finance Notice 2008-9; and

WHEREAS, the Division of Local Government Services has approved this sale;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Merchantville that the Borough Clerk is hereby authorized to post an offer to sell the

2002 Ford Taurus Wagon on the E Bay auction website ebay.com as follows:

- Online Auction: eBay
- Length of Auction: Opening date of auction to be on May 12, 2017 and will remain open for 5 days
- Account: Borough eBay account
- Auction Fees: To be paid with Borough credit card.
- Method of Payment: 20% down payment will be due within 3 days of bid award. Balance to be paid within 14 days of bid award. Payment to be by certified check or money order.
- Shipping: Buyer is responsible for all shipping arrangements and costs.
- Possession: Possession must be taken within 14 days of bid award.
- Other terms: Sale is an "as is/where is" sale, terms and conditions of this vendor are Available on their website or the office of the Borough Clerk.

Payment of Bills-On a motion of Mr. Perno and second of Mr. Kidd, Council approved the payment of bills.

**R17-62
RESOLUTION**

RESOLVED that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

CURRENT FUND	REVENUE	BUDGET
CHECKS CURRENT FUND	2016 BUDGET	\$ 325.00

	2017 BUDGET	\$	300.00	\$	109,388.63
	GRANTS			\$	1,882.24
	PFRS				
	PERS				
	DEBT SERVICE				
	BOARD OF EDUCATION*			\$	1,252,002.00
	CAMDEN COUNTY			\$	549,369.73
WIRE TRANSFERS PAYROLL	4/14/17-4/28/17			\$	133,997.34
WIRES / MANUAL CHECKS				\$	47,417.42
TOTAL CURRENT		\$	300.00	\$	2,094,382.36
SEWER UTILITY					
CHECKS SEWER FUND	2016 BUDGET				
	2017 BUDGET			\$	-
	DEBT SERVICE				
WIRE TRANSFERS PAYROLL	4/14/17-4/28/17			\$	3,400.18
WIRE NJEIT LOAN					
WIRES /MANUAL CHECKS					
TOTAL SEWER		\$	-	\$	3,400.18
GENERAL CAPITAL FUND					
CHECK CAPITAL FUND				\$	85,579.99
MANUAL CHECK				\$	1,499.00
WIRE TRANSFERS PAYROLL	4/14/17-4/28/17				
TOTAL CAPITAL		\$	-	\$	87,078.99
TRUST FUND					
CHECK TRUST OTHER FUND				\$	4,095.98
WIRE TRANSFERS PAYROLL	4/14/17-4/28/17			\$	3,887.34
WIRES / MANUAL CHECKS				\$	27,595.84
TOTAL TRUST		\$	-	\$	35,579.16
SEWER CAPITAL FUND					
CHECK SEWER CAPITAL				\$	6,995.00
MANUAL CHECKS					
WIRE TRANSFERS PAYROLL	4/14/17-4/28/17				
TOTAL SEWER CAPITAL		\$	-	\$	6,995.00
ANIMAL TRUST FUND					
ANIMAL TRUST CHECK				\$	777.90
TOTAL ANIMAL TRUST		\$	-	\$	777.90
TOTAL BILL LIST & MANUAL CHECKS/WIRE		\$	300.00	\$	2,228,213.59
GRAND TOTAL				\$	2,228,513.59

ANNOUNCEMENTS

PRIVATE SESSION

ADJOURNMENT: On the motion of Mr. Grasso and second of Mr. Sperrazza the meeting was adjourned at 8:58 P.M.

Denise Brouse, Borough Clerk