

Merchantville, October 24, 2016

A Caucus meeting of Borough Council was held at 7:30 PM, Monday, October 24, 2016. Mayor Edward Brennan presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

**ROLL CALL:** Council Present: Volkert (8:16), Swann, Grasso and Sperrazza. Clerk Brouse, CFO Moules and Attorney Higgins were present.

#### **PUBLIC-NONE**

**ENGINEERS REPORT-**NJ DOT funds for Gilmore Avenue are back, the shutdown has been lifted and Phase 1 will begin-, very competitive CO to approve over 20% threshold Resolution 16-135, Prepare and submit plans for Phase 2 to move project forward.

**APPROVAL OF MINUTES-**On a motion of Ms. Swann and second of Mr. Sperrazza, Council approved the regular Council meeting minutes of 9/12/16.

#### **DISCUSSION ITEMS**

##### **NEW BUSINESS**

- Proclamation Ed Clark
- Proclamation Robert Paulson
- Oath of Office-Joshua Treusch as Police Officer
- Best Practices Overview
- Shared Services Program with the County-Community Champions-discuss next meeting

#### **ReOpen Public Portion**

**Jay Patel-Michael's Liquors, 622 W. Maple Avenue,** in town since 2010, same problem, 15 minute parking, robbed-parking is an ongoing issue, sign issues ongoing, business struggles can't rent in Merchantville.

**Mayor-**gave overview of issues, 606 is still interested in parking in back. Very aware of items in the West end of town. Meter staff and class 2 officers can address. John will talk with the Chief. Have been working on a sign ordinance, aware of issues and try to fix it.

**Jim Vassay-618 W. Maple Ave.**-same issues with parking-signage  
Can go before the Planning Board if interested, don't like to bother the police all the time.

St. Joes Carpenters Society-We are waiting, close to closing on properties, 29 Volan Avenue-Notice to an additional party

Monsterville-haunts of Merchantville-Farmers' Market-photo booth, etc.

Patrol on Walnut for Halloween along with sign and crossing guards

11/19 Clean Up day

Detective Sgt. Morrone retiring December 31, 2016

Gas line installed-lines set

Chapel Ave-Resident didn't receive update on concrete wrong address

Leaf collection began and so far so good

Have removed green cans in the past. May deed to do it again

No Planning board meeting

Ordinances for a first reading to be approved during the caucus meeting

Ordinance 16-15 Amending Chapter 25, Fees-On a motion of Mr. Volkert and second of Mr. Sperrazza, Council approved the introduction of this Ordinance

**16-15**

**ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 25, FEES, IN THE CODE OF THE BOROUGH OF MERCHANTVILLE**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, and State of New Jersey, that Article III. of Chapter 25, Fees, in the Code of the Borough of Merchantville is hereby amended as follows:

**ARTICLE I. ARTICLE III. SECTION 25-14 Municipal Fees.**

The following fees shall be added/amended, as appropriate, to the list of Municipal Fees contained in this Section:

- A. License fees for dogs and cats shall be as follows:
  - 1. Neutered dog: \$18.00.
  - 2. Unneutered dog: \$23.00
  - 3. Neutered cat: \$18.00
  - 4. Unneutered cat \$23.00.
- B. As a part of the fees assessed for each neutered and unneutered dog licensed, Merchantville shall forward \$1.20 to the State of New Jersey pursuant to N.J.S.A. 4:19-15.
- C. As a part of the fees assessed for each unneutered dog licensed, the municipality shall forward an additional \$3.00 to the State of New Jersey for deposit in the Animal Population Control Fund pursuant to N.J.S.A. 4:19-15.3b.
- D. Owners shall apply for a license and pay the appropriate license and registration fees before January 31 of each calendar year.
- E. A late fee of \$20.00 shall be charged for each license not applied for by January 31 of each calendar year. A non-compliance fee of \$50.00 shall be charged for each cat or dog found to be unlicensed.
- F. Any person applying for a license and registration tag for a dog determined to be vicious or potentially dangerous pursuant to N.J.S.A. 4:19-17 et seq. of the laws of the State of New Jersey shall pay an annual fee of \$700.00.

**ARTICLE II. ARTICLE III. SECTION 25-15. Inspection Fees.**

At the time of the filing of the application for inspection under Chapter 66 of the Code, and, prior to the issuance of a Rental Certificate of Inspection, the owner or agent of the owner must pay a fee in accordance with the following:

- A. An application fee of \$150.00 per rental unit in rental facilities per inspection period pursuant to property inspections required.
- B. An application fee of \$50.00 per rental unit in rental facilities per inspection period pursuant to property inspections required upon a change in occupancy.
- C. Fees for the re-inspection of rental units shall be charged pursuant to property inspections performed under this Chapter as follows:
  - 1. For the first re-inspection, there shall be no fee.
  - 2. For the second re-inspection, there shall be a fee of \$20.00.
  - 3. For the third and each subsequent re-inspection, there shall be a fee of \$30.00.
- C. If any fee is not paid within thirty (30) days of its due date, a late fee surcharge of \$20.00 shall be assessed in addition any fees outstanding.
- D. If the owner of the property is a senior citizen who resides in a unit of the rental facility and rents out the remaining unit(s), and would otherwise qualify under the State of New Jersey property tax deduction under N.J.S.A. 54:4-8.41, there shall be no fee.

**ARTICLE III.**

All Ordinances contrary to the provisions of this Ordinance including, but not limited to, Sub-sections A through F of Chapter 9-16 and Chapter 66-11 of the Code of the Borough of Merchantville, are hereby repealed to the extent that they are inconsistent herewith.

**ARTICLE IV.**

This Ordinance shall take effect after passage and publication according to law.

Ordinance 16-15 Amending Chapter 25, Fees-On a motion of Mr. Volkert and second of Mr. Sperrazza, Council approved the introduction of this Ordinance

**16-16**

**ORDINANCE OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF  
CAMDEN AND STATE OF NEW JERSEY AMENDING CHAPTER 70,  
SEWERS, IN THE CODE OF THE BOROUGH OF MERCHANTVILLE**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Merchantville, County of Camden, and State of New Jersey, that Chapter 70, Sewers, is hereby amended to the Code of the Borough of Merchantville, as follows:

## ARTICLE I. SECTION 70-8

## Sewer Services charges.

A. The sewer service charges in the Borough of Merchantville shall be as follows:

1. For residential dwellings shall be Two Hundred, fifty-six (\$256.00) Dollars per living unit per year. In the calendar year 2017 and thereafter, the sewer service shall be payable on April 1, 2017 in the amount of One Hundred, Twenty eight (\$128.00) Dollars, and October 1, 2017 in the amount of One Hundred, Twenty eight (\$128.00) Dollars.

2. In the calendar year 2017 and thereafter, the sewer service for a residential living unit which qualifies for a senior citizen tax deduction shall be payable on April 1 and October 1 of the calendar year in equal payments of Sixty-five (\$65.00) Dollars.

3. In the calendar year 2017 and thereafter, the sewer service fee per commercial unit shall be payable in June and December of the calendar year in equal payments of One Hundred Five (\$105.00) Dollars, plus One Dollar and Fifty Cents (\$1.50) per 100 cubic feet of water used.

## ARTICLE II.

All Ordinances contrary to the provisions of this Ordinance are hereby repealed to the extent that they are inconsistent herewith.

**ARTICLE III.**

This Ordinance shall take effect upon its passage and publication according to law.

Resolutions to be approved during the caucus meeting-On a motion of Mr. Grasso and second of Mr. Sperrazza, Council approved the following resolutions:

**R16-123**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,  
COUNTY OF CAMDEN AND STATE OF NEW JERSEY  
FOR CANCELLATION OF OUTSTANDING CHECKS**

**WHEREAS**, there exists outstanding checks on Borough accounts which have been outstanding for over 6 months; and

**WHEREAS**, the various checks have been investigated and have been determined to have been lost or otherwise destroyed;

**NOW, THEREFORE BE IT RESOLVED**, that the following checks be cancelled and the expenditures be cancelled to the proper fund:

<u>FUND</u>	<u>ACCT NO.</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK DATE</u>
MUNICIPAL COURT	Minh T. Cahhour	2648	10.00	12/8/15
	Dorlngie Casirir	2649	1.00	12/8/15
	Sherlin Beaucejour		1.00	12/8/15
		TOTAL	12.00	

**Borough of Merchantville**  
Resolution No. 16-125

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Merchantville Pedestrian Street project.

NOW, THEREFORE, BE IT RESOLVED that Council of **the Borough of Merchantville** formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the **Mayor** and Clerk are hereby authorized to submit an electronic grant application identified as TA\_\_\_\_\_ to the New Jersey Department of Transportation on behalf of **the Borough of Merchantville**.

BE IT FURTHER RESOLVED that **Mayor** and Clerk are hereby authorized to sign the grant agreement on behalf of **the Borough of Merchantville** and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**R16-126**  
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,**  
**COUNTY OF CAMDEN AND STATE OF NEW JERSEY**  
**MAINTENANCE COMMITMENT FOR THE NJDOT**  
**TRANSPORTATION ALTERNATIVE PROGRAM GRANT APPLICATION**

**WHEREAS**, the Borough of Merchantville is preparing a grant application to the State of New Jersey Department of Transportation Alternative Program (TAP) for improvements to the Merchantville Redevelopment Area, for a Pedestrian Street, memorialized in the SAGE system;

**WHEREAS**, a pedestrian street will be a low-impact, environmentally friendly experience that will enhance the redevelopment area for residents and visitors, bolster the local economy, and improve the overall quality of life for the residents;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Merchantville is committed to maintaining proposed improvements in the Redevelopment area that will be installed in the Borough of Merchantville, pursuant to the Transportation Alternative Program throughout their useful life.

**R16-127**  
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,**  
**COUNTY OF CAMDEN, STATE OF NEW JERSEY TO**  
**APPROVE A RAFFLE LICENSE FOR ST. PETER CHURCH**

**WHEREAS**, St. Peter Catholic Church has applied for and received an identification number 299-1-34957 allowing St. Peter Church the ability to conduct raffle licenses with proper approval; and

**WHEREAS**, St. Peter Church has properly completed the raffle license application and at least 7 days have elapsed between the time the application was filed and the time that the Borough Council made their findings and determination with checks to the Borough of Merchantville in the amount of \$20.00 each and checks to the Legalized Games of Chance Control Commission in the amount of \$20.00 each and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant; and

**WHEREAS**, Council person Swann council person of the Department of Records and Licenses, has reported that the laws and regulations have been met, and that she recommends the granting of said license; and

**WHEREAS**, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council be and is hereby authorized to issue a Raffle license numbered SPC-16-013 to St. Peter Catholic Church for the raffle taking place April 22, 2017.

**R16-128  
RESOLUTION CERTIFYING A LIEN AGAINST CERTAIN PROPERTIES  
FOR COSTS INCURRED BY THE BOROUGH OF MERCHANTVILLE  
IN ACCORDANCE WITH THE PROPERTY MAINTENANCE CODE**

**WHEREAS**, in accordance with Chapter 3 of the Code of the Borough of Merchantville entitled the "Property Maintenance Code", notice of noncompliance was sent to the below properties,

**WHEREAS**, said property owners did not comply with said notice and the Merchantville Public Works Department was ordered to abate the violations; and

**WHEREAS**, it is the desire of this Governing Body, in accordance with Chapter 60B of the Code of the Borough of Merchantville, to certify said costs incurred by the Merchantville Public Works Department as a lien against the properties; in accordance with Chapter 3 of the Code of the Borough of Merchantville.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that the following lien is hereby certified as against the property as noted in accordance with Chapter 3 of the Code of the Borough of Merchantville:

124 Ivins Ave	\$250.00
114 Poplar Ave	\$250.00
320 W Maple Ave	\$250.00
111 Lexington Ave	\$250.00
33 W Cedar Ave	\$250.00
22 Fithian Ave	\$250.00

**BE IT FURTHER RESOLVED** that the Borough Clerk shall forward a certified copy of this resolution to the owner(s) of the subject property.

**BE IT FURTHER RESOLVED** that the Tax Collector shall be responsible for collection of the amounts herein certified.

**R16-129  
RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,  
COUNTY OF CAMDEN AND STATE OF NEW JERSEY  
AMENDING THE PERSONNEL POLICY**

**IT IS HEREBY RESOLVED** that the following policies are being updated to the Personnel Policy of the Borough of Merchantville:

**SUBJECT: SECTION THREE PAID AND UNPAID TIME OFF VACATION**

This Benefit shall commence on January 1 of the year subsequent to the anniversary date  
From January 1 of the first full calendar year of employment through the completion of five years-10 days

**SUBJECT: SECTION THREE PAID AND UNPAID TIME OFF**

**SICK TIME**

Sick leave so granted and not used shall accrue to the credit of each such employee, up to a maximum total accumulation of three hundred seventy-five (375) days. Accrued sick leave shall be canceled upon voluntary or involuntary termination of employment. In the event any person having accrued sick leave cease to be employed by the Borough and is therefore reemployed by the Borough within on month after the termination of the first employment, the accrued sick leave of the employee shall not be reinstated and the employee shall thereafter accrue sick leave in the same manner as a new employee.

**FINALLY, IT IS RESOLVED** that copies of said policies shall be attached hereto and made permanent chapters in the Personnel Policy.

**R16-130  
RESOLUTION**

**RESOLVED** that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

<b>CURRENT FUND</b>		<b>REVENUE</b>	<b>BUDGET</b>
CHECKS CURRENT FUND	2015 BUDGET		1,530.00
	2016 BUDGET	47,611.54	118,809.87
	GRANTS		2,812.22
	PFRS		
	PERS		
	DEBT SERVICE		
	BOARD OF EDUCATION*		
	CAMDEN COUNTY		
WIRE TRANSFERS PAYROLL	9/16/16-9/30/16		130,194.37
WIRES / MANUAL CHECKS			52,650.50
<b>TOTAL CURRENT</b>		<b>47,611.54</b>	<b>305,996.96</b>
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<b>SEWER UTILITY</b>			
CHECKS SEWER FUND	2016 BUDGET		616.00
	DEBT SERVICE		
WIRE TRANSFERS PAYROLL	9/16/16-9/30/16		5,882.02
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			
<b>TOTAL SEWER</b>		<b>0.00</b>	<b>6,498.02</b>
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<b>GENERAL CAPITAL FUND</b>			
CHECK CAPITAL FUND			20,756.30
MANUAL CHECK			3,895.00
WIRE TRANSFERS PAYROLL	9/16/16-9/30/16		
<b>TOTAL CAPITAL</b>		<b>0.00</b>	<b>24,651.30</b>
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<b>TRUST FUND</b>			
CHECK TRUST OTHER FUND			6,420.04
WIRE TRANSFERS PAYROLL	9/16/16-9/30/16		23,973.16
WIRES / MANUAL CHECKS			15174.57
<b>TOTAL TRUST</b>		<b>0.00</b>	<b>42,070.17</b>

<b>SEWER CAPITAL FUND</b>			
CHECK SEWER CAPITAL			
MANUAL CHECKS			
WIRE TRANSFERS PAYROLL	9/16/16-9/30/16		
TOTAL SEWER CAPITAL		0.00	0.00
<b>ANIMAL TRUST FUND</b>			
ANIMAL TRUST CHECK			2.40
TOTAL ANIMAL TRUST		0.00	2.40
<b>TOTAL BILL LIST &amp; MANUAL CHECKS/WIRE</b>		47,611.54	379,218.85
		GRAND	
		TOTAL	<b>\$ 426,830.39</b>

**R16-131**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY ESTABLISHING AND IMPLEMENTING A FAIR AND OPEN PROCESS FOR THE SELECTION OF PROFESSIONAL SERVICES PROVIDERS FOR THE BOROUGH OF MERCHANTVILLE IN THE CALENDAR YEAR 2017**

**WHEREAS**, the Borough of Merchantville requires the services of various professional service providers for the calendar year 2017; and

**WHEREAS**, professional services are exempt from the requirement of public bidding pursuant to N.J.S.A.40A:11-5; and

**WHEREAS**, the Borough of Merchantville continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the Borough of Merchantville; and

**WHEREAS**, the Borough of Merchantville has determined that it is appropriate to implement a fair and open process for the awarding of professional service contracts; and

**WHEREAS**, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

**WHEREAS**, the Borough of Merchantville has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

**WHEREAS**, the Borough of Merchantville has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A. 40A:11-5.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and the Borough Council of the Borough of Merchantville as follows:

1. All professional service appointments contained on Schedule A attached to and made a part hereof shall be subject to a fair and open process as set forth below.
2. The Borough Clerk shall cause a legal notice to be published in a newspaper authorized to publish legal notices for the Borough, stating that a full listing of all professional service appointments subject to a fair and open process together with the criteria established for the consideration of qualifications will be posted on the Borough's internet website beginning no later than October 27, 2016.

3. The criteria for each position contained on Schedule A follows immediately subsequent to the listing on Schedule A. These criteria shall be disclosed together with the posting of these positions on the Borough’s internet website as set forth above.

4. The website posting shall inform potential applicants that all submissions must be made to the Office of Borough Clerk and received not later than 11:00 a.m. November 29, 2016.

5. Commencing at 11:01 a.m. on November 29, 2016, or as soon thereafter as may be possible, the Borough Clerk or his designee shall publicly open and announce all submissions in the Borough’s public meeting room.

6. The Mayor and Borough Council shall thereafter review all submissions.

7. Appointments shall thereafter be made at a public meeting of the Mayor and Borough Council of the Borough of Merchantville.

8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

**BE IT FURTHER RESOLVED** that the Mayor and Borough Council have determined that the terms of this Resolution constitute a fair and open process as to all positions included herein.

**R16-132**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING RAGAN DESIGN GROUP TO PREPARE GRANT APPLICATION FOR TAP GRANT**

**WHEREAS** the Borough of Merchantville desires to apply for the Transportation Alternative Program Grant for a pedestrian street within the Redevelopment Plan of the Downtown Redevelopment Area, east of Centre Street; and

**WHEREAS** the Borough of Merchantville desires to have the Borough Planner, Ragan Design Group prepare this grant application and that the Mayor and Borough Clerk execute the proposal agreement;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Borough Planner, Ragan Design Group Planner, LLC, 30 Jackson Road, Medford, NJ 08055, will provide this service to the Borough within 45 days of the executed agreement, in the amount not to exceed \$1,500.00.

**R16-133**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY REQUESTING APPROVAL OF ITEMS OF REVENUE**

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an appropriation for the equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Merchantville, in the county of Camden, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2016 in the sum of \$ **25,392.58**, which is now available as a revenue from the State Pursuant to the provision of the statute, and

**BE IT FURTHER RESOLVED** that the like sum of \$ **25,392.58** is hereby appropriated under the caption Special items of General Revenue; and

**BE IT FURTHER RESOLVED** that the above is a result of grants of \$ **25,392.58** from:

Camden County Open Space Grant – Round 16	20,000.00
Drunk Driving Enforcement Fund	2,000.00
Body Worn Camera Assistance Program Reallocation Fund	1,000.00
2016 Body Armor Grant – Division of Criminal Justice	1,542.58

McFarlan's Market / Recreation Donation–Merchantville Music Festival	350.00
Maley & Assoc. / Recreation Donation–Merchantville Music Festival	250.00
Gaskill / Recreation Donation–Merchantville Music Festival	250.00
<b>TOTAL</b>	<b>25,392.58</b>

**R16-134**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF  
CAMDEN AND STATE OF NEW JERSEY RESCINDING RESOLUTION  
#R16-117 CANCELLING AUTHORIZATION FOR SEWER CAPITAL**

**WHEREAS**, the Mayor and Borough Council of the Borough of Merchantville, by Resolutions dated September 12, 2016, canceled the authorization for supplemental funding from New Jersey Environmental Infrastructure Trust (NJEIT) for improvements to the sanitary sewer system and the required projects are completed. The Borough of Merchantville received the submitted reimbursement for the funds expended and no additional activity will be scheduled; and

**WHEREAS**, the Governor's Executive order number 210 has been lifted and projects using Transportation Trust Funds may proceed, it is now necessary to formally reinstate the balances so that the project may be added back in the Sewer Capital appropriations;

NJEIT Supplemental Funding	C-08-55-900-907	206,663.49
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**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, New Jersey, that the above listed unexpended balance of the NJEIT funding is hereby authorized.

On a motion of Mr. Grasso and second of Mr. Sperrazza, council approved the following resolution:

**R16-135**

**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY  
OF CAMDEN AND STATE OF NEW JERSEY APPROVING CHANGE  
ORDER, NUMBER 1, EXCEEDONG THE 20% ALLOWABLE  
AMOUNT FOR GILMORE AND CEDAR AVENUES FY2015  
NJ DOT MUNICIPAL AID RECONSTRUCTION PROJECT**

**WHEREAS**, it was necessary to make changes in the scope of work to be done in completing the Reconstruction of Gilmore and Cedar Avenues project in the Borough of Merchantville, Camden County, New Jersey;

**WHEREAS**, a change Order was developed to itemize and authorize those changes; Additional reconstruction of Gilmore and East Cedar Avenue and will exceed the 20% allowable limit

**WHEREAS**, the effectiveness of this resolution is contingent upon the approval of the project by the New Jersey Department of Transportation and subsequent related appropriations;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Merchantville that the following Change Order which is considered to be change order number on (1) is hereby authorized and approval is hereby granted based on the approval of the New Jersey Department of Transportation to revise the original contract amount from \$128,450.00 to the change order amount of \$67,700.00 for a total contract of \$196,150.00.

Item No.	Description	Quantity (+/-)	Unit Price	Amount
EXTRAS:				
1.	Roadway Excavation, 7 1/2" Average	1,900 SY	\$ 6.00	\$11,400.00
2.	HMA 9.5 M64 Surface Course, 1-1/2" Thick	1,900 SY	\$ 7.50	\$14,250.00
3.	HMA 19.5 M64 Base Course, 3" Thick	1,900 SY	\$12.00	\$22,800.00
4.	DGA, 3" Thick	1,900 SY	\$ 5.00	\$ 9,500.00
5.	Handicap Ramp with Brick Inserts (Includes Removal Replacement, Curbs, Sidewalks and Restoration)	5.00 UN	\$35.00	\$ 1,750.00
6.	6" x 8" x 18" Concrete Vertical Curb	50.00 LF	\$35.00	<u>\$ 1,750.00</u>
				<u>\$67,700.00</u>

I, Denise Moules, Finance Officer for the Borough of Merchantville hereby certify that funds are available for award of this contract in account G-01-41-822-301.

**16-124**  
**RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,**  
**COUNTY OF CAMDEN, STATE OF NEW JERSEY AUTHORIZING**  
**AWARD OF CONTRACT TO SOUTH JERSEY ENERGY**  
**COMPANY FOR PURCHASE OF NATURAL GAS SUPPLY**

**WHEREAS**, the County of Camden as the Lead Agency for the South Jersey Power Cooperative (SJPC), received and opened publicly advertised bids on September 13, 2016 at 11:30 AM, Prevailing Time, for the 2016-17 SJPC Bid for Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations (Identifier No. Bid A-33/2016); and

**WHEREAS**, bids were received from the vendors set forth on the bid award sheet attached to the original hereof; and

**WHEREAS**, South Jersey Energy Company is the lowest responsible bidder with a bid of \$5.8156 per dekatherm for PSE&G accounts; and

**WHEREAS**, by resolution adopted September 13, 2016, the Camden County Board of Chosen Freeholders awarded a contract for Camden County's needs under the aforementioned bid to South Jersey Energy Company as the lowest responsible bidder for PSE&G accounts and declared that South Jersey Energy Company was eligible under the aforementioned Bid to contract for natural gas service with all Participating Government Entities for a term of twelve months commencing November 30, 2016; and

**WHEREAS**, funding for this contract in 2016 shall be encumbered at the aforementioned rate to the limit of the budget appropriation for this purpose in accordance with N.J.A.C. 5:30-5.5(b)(2) and shall further be contingent upon the availability and appropriation of sufficient funds for this purpose in the temporary and/or permanent 2017 budgets; now, therefore,

**BE IT RESOLVED** by the Borough Council of the Borough of Merchantville that the proper officials be and are hereby authorized to execute all documents necessary to effect a contract between the Borough of Merchantville and South Jersey Energy Company, 1317 Route 73 North, Suite 206, Mt. Laurel, New Jersey 08054 for the purchase of natural gas service pursuant to the 2016 South Jersey Power Cooperative Bid for Supply and Delivery of Natural Gas to Various South Jersey Power Cooperative Locations for a term of twelve months.

**Resolutions for agenda**-the following are business resolutions that will be included on the agenda for the council meeting:

**Ordinances for adoption**-the following ordinances will be included on the agenda for the council meeting:

16-15 Amending Chapter 25

16-16 Amending Chapter 70

**Ordinance for introduction-**

**MOTION TO ADJOURN:**

On the motion of John Grasso and second of Mr. Sperrazza, the meeting was adjourned at 8:31 PM.

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DENISE BROUSE, BOROUGH CLERK